

**Tolono Public Library District
Board of Trustees Meeting Agenda
Tolono Public Library/ September 2, 2025, 6:30 pm**

Board members present: Alaina Kanfer, Mary Thweatt, Kelli Trei, Charles Schultz, Michelle Reed, Josie Donovan

Board members absent:

Others present: Amber Gumm, Hilary Reinhart

1. Call to Order: 6:30p

2. Public Comment: Amber requested alcohol for a mom's night out event at the library – to be held after hours.

3. President's Report:

a. Discuss and finalize process for Director's annual review. Kelli reviewed the proposed document and – Travis self-evaluation 9/19, Kelli will send to board following, Board members deadline to provide individual reviews is 10/3.

4. Consent Agenda – Mary made a motion to approve the consent agenda. Kelli seconded. Motion passed.

- a. Approve minutes of the August 5, 2025, board meeting:
- b. Treasurer's report
 - i. Review statements and reports
 - ii. Action Item: approval of checks for August 2025

5. Other Agenda Items

6. Committee Reports:

- a. Building Committee – did not meet
- b. Finance/Budget Committee – did not meet
- c. Benefits/Personnel Committee - did not meet

7. Library Director's Report – Travis would like to add Hilary's report as an agenda item going forward. Board ok'd.

8. Board of Trustees Executive Closed Meeting according to 5ILCS 120/2

9. Reconvene Open Meeting:

10. Old Business

- a. Action Item: Alcohol Policy

11. New Business

- a. Action Item: Vote to approve the vendor change phone service and software (See proposal)

12. Adjournment –