

Tolono Public Library District  
Board of Trustees Meeting Agenda  
Tolono Public Library/ July 8, 2025, 6:30 pm

Board members present: Alaina Kanfer, Mary Thweatt, Kelli Trei, Charles Schultz

Board members absent: Pat Coombs

Others present: Travis Givens, Michelle Reed, Melinda Ohlsson, Josie Donovan

1. Call to Order: 6:32 pm

2. Public Comment: None

3. President's Report: Introduced the first meeting of the new board.

4. Consent Agenda

a. Action item: Re-approval of June Consent agenda.

Kelli motioned to approve the June Consent agenda as amended, removing incorrect date of March 2024, to May 2025. Mary seconded. Motion passed 4:0.

b. Approve minutes of the June 3, 2025, board meeting: Mary motioned to approve the minutes, amended as above. Charles seconded. Motion passed 4:0

c. Treasurer's report

i. Review statements and reports

ii. Action Item: approval of checks for June 2025

iii. Action Item: re-approval of June Consent agenda. Approved in 4.a. above.

5. Other Agenda Items

a. Director 9-month review.

Two board members (Kelli and Charles) will conduct Travis's nine-month review, while the full board will participate in the 12-month review. Kelli will bring format/questions for 12-month review for board consideration at our next meeting.

b. Discuss candidates to fill 2 open Trustee seats.

Three members of the public attending who are interested in the two open seats. Michelle Reed, Melinda Ohlsson, Josie Donovan. Each discussed why they are interested, and where they live.

c. Discuss Committee appointments.

Discussion tabled until August meeting for full board consideration, and after training is completed.

6. Committee Reports: Did not meet

a. Building Committee

b. Finance/Budget Committee

c. Benefits/Personnel Committee

7. Library Director's Report

October ILA meeting – anyone interested in attending the trustee day should reach out to Travis. Travis and Hilary will be attending.

Travis announced an upcoming community discussion for input on the accessibility grant the library received.

8. Board of Trustees Executive Closed Meeting according to 5ILCS 120/2

Charles motioned for closed session according to 5ILCS 120/2. Kelli seconded.

Closed session pursuant to 5ILCS 120/2 of the Open Meetings Act began at 7:26 pm

Mary motioned to end the closed executive session, Charles seconded.

Closed session ended at 7:39 pm

9. Reconvene Open Meeting: 7:42 pm

10. Old Business

- a. Action Item: updated Alcohol Policy: (Tabled until August)

11. New Business

Kelli motioned to switch discussion order of b and a, Mary seconded.

- a. Action Item: Vote on candidates to fill 2 open Trustee seats.

Kelli thanked the candidates and announced that our two new Trustees will be Michelle Reed and Josie Donovan. Encouraged Melinda to consider any future trustee openings.

Mary motions to accept the candidates, Kelli seconds.

Roll call vote: Ayes: Kelli, Charles, Mary, Alaina

Motion passed: 4:0

Swearing in of new board members: Michelle Reed, Josie Donovan

- b. Action Item: Budget Ordinance & Estimate of Revenue.

Changes to budget discussed, next month we will vote on it.

- c. Action Item: Nominations Committee appointments. Tabled until August meeting

12. Adjournment – Kelli Trei adjourned meeting at approximately 8pm

Next meeting: August 5, 2025, at 6:30 pm