

Tolono Public Library District  
Board of Trustees Meeting MINUTES  
Tolono Public Library/ August 5, 2025, 6:30 pm

Board members present: Alaina Kanfer, Mary Thweatt, Kelli Trei, Charles Schultz, Michelle Reed, Josie Donovan

Board members absent: Pat Coombs

Others present: Travis Givens (Virtual)

Members present consented to Travis joining virtually

1. Call to Order: 6:50 pm

2. Public Comment: None

3. President's Report: Director's Review

Everyone please take OMA training that Kelli sent to us.

Kelli made a shared governance drive with: By-laws, information about the training we had, checklist for new trustee training, folder for minutes and for closed session minutes.

Kelli and Charles conducted the nine month review.

4. Consent Agenda

a. Approve minutes of the July 8, 2025, board meeting:

b. Treasurer's report

i. Review statements and reports

ii. Action Item: approval of checks for July 2025

Kelli motioned to approve the agenda. Mary seconded. Motion passed 5:0

5. Other Agenda Items

a. Review and discuss documentation.

b. Discussed Yearly Director Evaluation needed for evaluation in October. Please send Kelli input on format and on questions.

6. Committee Reports: Did not meet

a. Building Committee

b. Finance/Budget Committee -

c. Benefits/Personnel Committee

7. Library Director's Report

a. Community Engagement Librarian Report discussed, the board would welcome Pesotum in our library district, Hillary will attend Pesotum meeting tomorrow.

b. Ameren billing discussed

c. Add to agenda for our September meeting the Tolono Township PPRT

8. Board of Trustees Executive Closed Meeting according to 5ILCS 120/2: Did Not Meet

10. Old Business

- a. Action Item: updated Alcohol Policy: (Tabled)

11. New Business

- a. Action Item: Vote to approve the amended FY 2025/2026 budget. Kelli motions to approve, Charles seconds. Motion passes 6:0
  - b. Action Item: Vote to approve the Budget Ordinance & Estimate of Revenue. Kelli motions to approve, Charles seconds. Motion passes 6:0
  - c. Action Item: Appointment of Committees.
    - Finance Committee: Kelli, Charles, Mary
    - Building Committee: Michelle, Kelli, Charles
    - Benefits/Personnel Committee: Alaina, Josie, Mary
- Alaina makes the motion to approve. Mary seconds. Motion passes 6:0

12. Adjournment – Kelli Trei adjourned meeting at approximately 7:51pm

Next meeting: September 2, 2025, at 6:30 pm