

TOLONO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
Tolono Public Library Meeting Room
April 8, 2025 – 6:30 p.m.

Board members present: Nola Compton, Maggie Kelly, Mary Thweatt, Jeremy Mitchell, Garrett Stack, and Alaina Kanfer.

Others present: Travis Givens (Library Director), Amy Wildman (Librarian), Amber Gumm (Lead Clerk), Charles Schultz.

1. Call to Order

The meeting was called to order by Nola Compton at 6:30 pm.

2. Public Comment

None.

3. President's Report

Items will be discussed as part of old and new business.

4. Consent Agenda

a) *Approve Minutes of the March 4, 2025, board meeting*

b) *Treasurer's Report*

i. *Review statements and reports*

ii. *Action Item: Approval of checks for March 2025*

Mary moved to approve the consent agenda with minor edit to minutes. Maggie seconded. All in favor. Motion passed.

5. Other Agenda Items

Nothing added.

6. Committee Reports

a) *Building Committee- Jeremy and Garrett*

Did not meet.

b) *Finance/Budget Committee- Mary, Nola and Maggie*

Will have a draft budget at next meeting for review.

c) *Benefits/Personnel Committee- Nola, Amy and Mary*

Did not meet.

7. Library Director's Report

Most items will be discussed as part of old and new business. Will discuss national budgetary issues in continuing education.

8. Board of Trustees Executive Closed Meeting

No closed meeting.

9. Reconvene Open Meeting

No closed meeting.

10. Old Business

a) Action Item: Approve the remodel of the Children's Area

Motion to approve remodel of the Children's Area by Maggie.

Seconded by Mary.

Roll call vote: Garrett Stack - yes, Mary Thweatt - yes, Alaina Kanfer - yes, Jeremy Mitchell - yes, Maggie Kelly- yes, Nola Compton - yes.

Motion passed.

b) Action Item: Approve the Code of Conduct Policy Update

Motion tabled to next meeting.

c) Action Item: Vote on the hours of operation as proposed by the Director

Motion to change the hours of operation as proposed in order to fully review public opinion made by Mary. Seconded by Maggie. All in favor.

Motion passed.

11. New Business

a) Action Item: Vote on adopting Paylocity payroll software

Motion to approve adopt the Paylocity payroll software's middle tier bundle made by Mary. Seconded by Nola.

Roll call vote: Garrett Stack - yes, Mary Thweatt - yes, Alaina Kanfer - yes, Jeremy Mitchell - yes, Maggie Kelly- yes, Nola Compton - yes.

Motion passed.

12. Trustee Continuing Education

Travis discussed funding cuts to the Institute of Museum and Library Services (IMLS) and the potential impact to our library, as well as ongoing efforts to prevent efforts to defund them. Amy answered questions about the new program to support home schooling families.

13. Adjournment

7:09 pm

Submitted by Maggie Kelly