

Tolono Public Library District
Board of Trustees Meeting Agenda
Tolono Public Library/ November 12, 2024-6:30

Board Members- Present: Mary Thweatt, Nola Compton, Maggie Kelly, Amy Jahnel, Meghan Peach, Jeremy Mitchell **Absent:** Garrett Stack

Others present: Travis Givens-Tolono Library Director

1. Call to Order: The meeting was called to order at 6:25 pm
2. Public Comment-None
3. President's Report
 - a. Thanks to the staff for handling the election difficulties so smoothly and to Travis for making the election go smoothly.
 - b. Board member treat sign up for library staff. Nola will send out soon.
4. Consent Agenda
 - a. Approve minutes of the October 8, 2024 board meeting. Mary made a motion to approve the consent agenda. Maggie seconded. Motion Passed. Meghan abstained due to absence from the meeting.
 - b. Treasurer's report
 - i. Review statements and reports
 - ii. Action Item: approval of checks for October 2024
5. Other Agenda Items
 - a. Action Item: Approve minutes for the July 30, 2024 closed minutes Meghan made a motion to approve the closed meeting minutes for July 30, 2024. Mary seconded. Motion passed.
 - b. Action Item: Approve minutes for the October 8, 2024 closed minutes. Kelly made a motion to approve the meeting minutes for the October 8, 20204 closed meeting minutes. Mary seconded. Motion passed. Meghan abstained due to absence from the meeting.
6. Committee Reports
 - a. Building Committee (Jeremy and Garrett)- Nothing to report, but will look into air conditioning bids soon.
 - b. Finance/Budget Committee (Meghan, Nola and Maggie)- Did not meet.
 - c. Benefits/Personnel Committee (Nola, Amy and Mary T)- Did not meet.
7. Library Director's Report- Travis gave updates regarding billing, election, and general updates for the library.
8. Board of Trustees Executive Closed Meeting according to 5ILCS 120/2. Maggie made the motion to move in to executive closed meeting pursuant to 5 ILCS 120/2(c) (3). Meghan seconded. Roll Call: Meghan-Yes, Mary-Yes, Jeremy-Yes, Amy-Yes, Nola-Yes, Maggie-Yes
Maggie made the motion to reconvene the open meeting. Mary seconded. Motion passed
9. Reconvene Open Meeting at 6:54 pm.
10. Old Business

a. Action Item: Vote to return the paying of bills to the Library Director's role- Maggie made a motion to return the paying of bills to the Library Director's role. Mary seconded. Roll Call: Meghan-Yes, Mary- Yes, Jeremy-Yes, Amy-Yes, Nola-Yes, Maggie-Yes. Motion passed.

b. Action Item: Vote on change to Patron B1's library privileges- Maggie made a motion to revoke Patron's B1 Library privileges permanently. Mary seconded. Roll Call: Meghan-Yes, Mary-Yes, Jeremy-Yes, Amy-Yes, Nola-Yes, Maggie-Yes. Motion passed.

11. New Business

a. Appoint two Board members to approve December bills. Mary and Meghan volunteered.

b. Holiday bonuses for staff- Mary made a motion to approve the dollars as discussed for holiday bonuses for staff, to be paid out at the next paycheck. Maggie seconded. Roll Call: Meghan-Yes, Mary-Yes, Jeremy-Yes, Amy-Yes, Nola-Yes, Maggie-Yes. Motion passed.

12. Trustee Continuing Education

a. Serving Our Public: Discussion of chapters 8, 9, and 10

13. Adjournment at 7:08 pm-next meeting- January 7, 2025.