

TOLONO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING AGENDA
Tolono Public Library | June 19, 2024 – 6:00 p.m.

Board Members in attendance: Garrett Stack, Meghan Peach, Mary Thweatt, Amy Jahnel, Nola Compton, Maggie Kelly

- Call to Order: Called to order 6:03 pm by Nola Compton
- Public Comment: Amy Jahnel read a comment from Amy Wildman regarding library hours.
- Other Agenda Items-No other agenda items
- Board of Trustees Executive Closed Meeting according to 5ILCS 120/2(c)
- Mary made a motion for the Board to go into closed session for personnel concerns 5ILCS120/2(c 1). Maggie seconded the motion.
- Reconvene Open Meeting at 6:32 pm

Roll call to reconvene Open meeting

Garrett-Yes, Meghan- Yes, Mary-Yes, Amy-Yes, Nola-Yes, Maggie-Yes

- Discussion Items:
 - Board role and responsibilities-Nola passed out expectations of the Library Director and Library Board
 - Interim library director
 - Library hours- Discussed having temporary library change in hours. Discussed reassessing schedule and not having a set schedule/days for staff.
- Action Items (*all items need roll call vote*):
 - Approve closed meeting minutes of the June 9, 2024 meeting
 - Mary made a motion to approve the closed meeting minutes as written. Nola second. Garrett-Yes; Meghan- Yes; Mary-Yes; Amy-Yes; Nola-Yes; Maggie-Yes
Motion Passed
 - Approve minutes of the June 9, 2024 meeting. Maggie made a motion to approve the minutes as amended. Mary second. Garrett- Yes; Meghan- Yes; Mary-Yes Amy- Yes; Nola-Yes; Maggie-Yes
Motion Passed
 - Accept library director resignation- Mary made a motion to accept the library director resignation. Meghan seconded. Garrett-Yes; Meghan-Yes; Mary-Yes Amy-Yes; Nola-Yes; Maggie-Yes
Motion Passed
 - Library closures- Meghan made a motion to give Nola the authority to close the library as needed until an interim director is in place. Mary seconded. Garrett-Yes; Meghan-Yes; Mary-Yes; Amy-Yes; Nola-Yes; Maggie-Yes
Motion passed.
 - Finance hire- Meghan made a motion to give Mary and Maggie authority to hire Kemper for book keeping. Garrett seconded. Garrett- Yes; Meghan-Yes; Mary- Yes; Amy- Yes; Nola-Yes; Maggie-Abstained
Motion passed.
 - Director search- Mary makes the motion to give Nola the authority to contact a firm (Deiters and Todd Consulting) for the hiring of a new director. Maggie seconded.

Garrett- Yes; Meghan-Yes; Mary- Yes; Amy-Yes; Nola-Yes; Maggie-Yes
Motion passed.

- Principal Authority for E-Pay, Illinois National Bank, Illinois Funds, and Busey. Garret made a motion to authorize Maggie as the Principal Authority for Illinois Funds. Nola seconded.

Garrett- Yes; Meghan-Yes; Mary- Yes; Amy-Yes; Nola-Yes Maggie-Abstain

- Board approval for purchases and projects. Nola sent a communication to Rachel requesting knowledge of purchases over \$100. Mary maked a motion to give Nola the authority to approve all purchances and projects over \$100 until we have an iterim director. Garrett seconded.

Garrett- Yes; Meghan-Yes; Mary- Yes; Amy-Yes; Nola-Abstain; Maggie-Yes

- FY25 salary increases.-Already been approved at the previous Library Board Meeting.
- Library staffing-Not necessary action item.

- Adjournment at 7:17 pm by Nola Compton

Submitted by Amy M. Jahnel.