

TOLONO PUBLIC LIBRARY DISTRICT

Search Committee Meeting Minutes

Tuesday, November 7, 2023 | 6:00pm

Attendees: Meghan Peach, Morgann Quilty, Mary Thweatt, and Maggie Kelly

1. Call to Order

Meeting was called to order at 6:00pm.

2. Public Comment

No public comment.

3. Other Agenda Items

No additional agenda items were added.

4. Review of 10/24 Search Committee Meeting Minutes

10/24 Search Committee Meeting Minutes were approved.

5. Finalize Job Description/Position Announcement

Additional edits were discussed and made prior to the position announcement being finalized.

6. Advertising

Places to advertise were discussed.

7. Timeline and criteria for reviewing applications

Position will close 1/16/24. The committee will meet to review applications after the close date. Interviews will take place as soon as possible.

8. Adjournment – Next Meeting

Meeting adjourned at 7pm.