

Tolono Public Library District  
Board of Trustees Meeting Agenda  
Tolono Public Library | July 30, 2024, 6:30 p.m.

1. Public Hearing “Annual Budget and Appropriation Ordinance”
  - a. open hearing
  - b. close hearing
2. Call to Order
3. Public Comment
4. President’s Report
5. Consent Agenda
  - a. Treasurer’s report
  - b. Review statements and reports
  - c. Approval of checks for June
6. Other Agenda Items
7. Approval of Minutes
  - a. Action Item: Approve minutes of the June 4, 2024 board meeting
  - b. Approve minutes of the June 19, 2024 board meeting
  - c. Action Item: Approve June 19<sup>th</sup> closed minutes
  - d. Action Item: Approve minutes of the July 10<sup>th</sup> board meeting
8. Committee Reports
  - a. Building Committee(Jeremy)
  - b. Finance/Budget Committee (Maggie, Meghan, and Mary T)
  - c. Benefits/Personnel Committee (Nola and Mary T)
  - d. Search Committee (Nola, Meghan, and Mary)
9. Library Director’s Report
10. Board of Trustees Executive Closed Meeting according to 5ILCS 120/2
11. Reconvene Open Meeting
12. Old Business
  - a. Action Item: September Board Meeting (Currently September 3 | move to September 10?)
  - b. Action Item: Approve the Annual Treasurer’s Report as presented
  - c. Action Item: Approve the FY23 Annual Financial Report as presented.
13. New Business
  - a. Action Item: 2023-2024 Audit
  - b. Action Item: Copy machine lease agreement
  - c. Action Item: Adopt proposed Annual Budget and Appropriations Ordinance 2024-7301
  - d. Action Item: Accept Librarian Rachel Stewart’s resignation

- e. Discuss librarian position and the hiring of a new librarian
- f. Action Item: Closed minutes: whether to keep them closed or open them
- g. Action Item: Extend the loss of privileges for Patron F
- h. Appoint two people to review minutes
- i. Discussion: Timeline for Trustee petitions for April 1, 2025 Consolidated Election
- j. Estimate of Levy
- k. Announcement: Truth in Taxation Hearing will be held September 10, 2024

14. Trustee Continuing Education – board member updates

15. Adjournment-next meeting September 10, 2024