

TOLONO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING AGENDA
Tolono Public Library Meeting Room
July 5, 2022- 6:30 p.m.

Board members present: Meghan Peach, Mary Thweatt, Liz Vavrik, Mary Kuetemeyer, Amy Jahnel, and Maggie Kelly

Others present: Janet Cler (Library Director)

1. Public Hearing “Annual Budget and Appropriation Ordinance”

No public present.

2. Call to Order

6:30 pm

3. Public Comment

No public present.

4. President’s Report

Thank you to the board volunteers for the Tolono Fun Days and CI Living-Savoy. We have filled the Assistant Librarian and the Adult/Youth Services Librarian roles.

5. Consent Agenda

a) *Approve Minutes of the June 7, 2022 Regular Board Meeting*

Minutes pulled from consent agenda to be revised and reviewed at August meeting.

b) *Treasurer’s Report*

i. *Review statements and reports*

ii. *Action Item: Approval of checks for June*

Motion to approve checks for June by Maggie. Seconded by Amy. Motion passed.

6. Other Agenda Items

Nothing added.

7. **Committee Reports**

a) *Building Committee- Maggie Kelly, chair*

Minor issues: key stuck in door, piece of play wall broke, new rock next to back parking lot, door painting happening soon. We will be discussing the possibility of adding security cameras. Feel free to email/text thoughts.

b) *Finance/Personnel Committee- Mary Thweatt, chair*

Loss of privileges policy will be discussed in new business. In regards to reinvesting the matured CDs, the rates are not yet high enough to make any moves. Any updates will be brought to the board.

c) *Outreach Committee – Liz Vavrik, chair*

Did not meet.

d) *Finance/Budget Committee- Meghan Peach, chair*

Did not meet.

8. **Library Director's Report**

The fiscal year has ended and all reports finalized. Two new employees beginning this month (Assistant Librarian is Amy and the Adult/Youth Services Librarian is Morgan). There is one position open for clerk and interviews are this week.

9. **Unfinished Business**

a) *Discussion: Review of Public Comment*

Pre- and post-June board meeting timelines discussed. Personnel committee will discuss revisions to the social medial policy. Janet and Rachel will follow the policy and review any questionable comments.

b) *Action item: Library Closing Dates*

Motion to approve closed dates as outlined by Mary T. Seconded by Liz. Motion passed.

c) *Action item: Library Board Meeting Dates*

Motion to approve meeting dates as outlined by Liz. Seconded by Mary T. Motion passed.

10. New Business

- a) *Action Item: Adopt proposed Annual Budget and Appropriations Ordinance (Levy) 2022-0705*
Motion to approve levy as proposed by Liz. Seconded by Mary K. Motion passed.

- b) *Action Item: Adopt Building Maintenance Ordinance 20-070751*
Motion to approve building maintenance ordinance as proposed by Liz. Seconded by Mary K. Motion passed.

- c) *Action Item: Loss of Privileges for Patron A for 1 year*
Motion to suspend library privileges for Patron A for 1 year by Maggie. Seconded by Mary T. Motion passed.

11. Board of Trustees Executive Closed Meeting

No closed meeting.

12. Trustee Continuing Education

Discussion and video regarding book challenges.

13. Next Meeting

August 9, 2022

14. Adjournment

7:45 pm

Submitted by Maggie Kelly