

TOLONO PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING AGENDA  
Tolono Public Library Meeting Room | January 3, 2023– 6:30 p.m.

1. Call to Order
2. Public Comment
3. President’s Report
4. Consent Agenda
  - a) Approve minutes of the November 15, 2022 board meeting
  - b) Treasurer’s report
    - i. Review statements and reports
    - ii. Action Item: approval of checks for November and December
5. Other Agenda Items
6. Committee Reports
  - a) Building Committee - Maggie Kelly
  - b) Outreach Committee – Liz Vavrik
  - c) Policy/Personnel Committee- Mary Thweatt
    - i. Discussion: updated policies
      1. Electronic Meetings Policy
      2. Ethics Ordinance
      3. Investment of Public Funds Policy
      4. Reserve Investment Policy
      5. Summary of Open Meetings Act: *no change*
      6. Minutes of Closed Meeting: *no change*
      7. Prevailing Wage: **remove**
      8. Prohibited Gifts Policy: **remove**
      9. Travel Expense Control Act: *no change*
      10. Immigration Compliance: no change – *move to staff side*
      11. Personnel Manual
  - d) Finance/Budget Committee- Meghan Peach
7. Library Director’s Report
8. Unfinished Business
  - a) Action Item: policies
    - i. Privacy Policy
    - ii. Code of Conduct
    - iii. Wireless Internet Access Policy
    - iv. Reference Policy – remove
    - v. Conceal Carry Policy
    - vi. Drug and Alcohol-Free Policy (Patron and Employee)
9. New Business
  - a) Action Item: blind proposal
  - b) Discussion: website redesign proposal
  - c) New Committees
    - i. Benefits Committee
    - ii. Strategic Planning Committee
10. Board of Trustees Executive Closed Meeting according to 5ILCS 120/2(c)(1) and (3) (if required)
11. Reconvene Open Meeting (if required)
12. Trustee Continuing Education - Serving our Public: Chapter 11, 12, 13
13. Adjournment - Next Meeting: February 7, 2023