

TOLONO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING AGENDA
Tolono Public Library Meeting Room
October 4, 2022– 6:30 p.m.

1. Call to Order
2. Public Comment
3. President’s Report
4. Consent Agenda
 - a) Approve Minutes of the September 6, 2022 Regular Board Meeting
 - b) Treasurer’s Report
 - i. Review statements and reports
 - ii. Action Item: Approval of checks for September
5. Other Agenda Items
6. Committee Reports
 - a) Building Committee - Maggie Kelly
 - b) Outreach Committee – Liz Vavrik
 - c) Policy/Personnel Committee- Mary Thweatt
 - i. Discussion: Updated Policies
 1. Personnel Policy
 - a. At Will Employment (adding)
 - b. Equal Employment Opportunity (adding)
 - c. Reasonable Accommodations (adding)
 - d. Clarification for defining full time (adding)
 2. Service to Patrons with Disabilities
 3. Alcohol Policy
 4. Bloodborne Pathogens Policy
 - d) Finance/Budget Committee- Meghan Peach
7. Library Director’s Report
8. Unfinished Business
 - a) Action Item: Sexual Harassment Policies
 - i. Personnel Manual: Non-Discrimination & Anti-Harassment Policy
 - ii. Policy Manual: Harassment and Lewd Behavior Policy
9. New Business
 - a. Action Item: Debt collection fee
 - b. Agreed Upon Procedures Report
10. Board of Trustees Executive Closed Meeting according to 5ILCS 120/2(c)(1) and (3) (if required)
11. Reconvene Open Meeting (if required)
12. Trustee Continuing Education - Serving our Public: Chapter 4-7
13. Adjournment - Next Meeting: November 8, 2022