

Tolono Public Library Minutes
Tolono Library Meeting Room
August 9, 2022

Board members present: Meghan Peach, Mary Thweatt, Mary Kuetemeyer, Amy Jahnel, Liz Vavrik, and Nola Compton

Others present: Janet Cler, Library Director

1. Public Hearing “Truth in Taxation”

There was no public comment

2. Call to Order

The library was called to order at 6:31 pm.

3. Public Comment

There was no public comment.

4. President’s Report

Meghan said it’s been pretty quiet at the library with all staff in place. She reminded board members to visit another library before September’s meeting and report to the board on things they observed that can be done to improve the Tolono library.

5. Consent Agenda

a. Approve Minutes of the June 7, 2022 Regular Board Meeting

b. Approve Minutes of the July 5, 2022 Regular Board Meeting

c. Treasurer’s Report

i. Review statement and reports

ii. Action Item: Approval of checks for July

Liz motioned to approve the Consent Agenda with Mary T seconding the motion. Motion passed.

6. Other Agenda Items

There was no other agenda items.

7. Committee Reports

a. Building Committee-Janet Cler- had the back parking lot re-stripped, some outside painting done, some lightening fixed, the power bill went up significantly with rates increasing and she is looking at ways to reduce the bill.

b. Outreach Committee-Liz Vavrik, chair, -Liz volunteered to be on the Tolono Fun days committee so the library can be aware of upcoming activities, they are waiting till Morgan gets settled and looking for ways to help her in upcoming events, they were invited to Carrie Busey for their back to school night.

c. Policy/Personnel Committee-Mary Thweatt, chair,

i. Discussion: Updated Policies

1. Personnel Policy

2. General Policy

3. Circulation Policy

4. Social Media Policy

Mary mentioned the new Social Media Policy and asked if any had questions on it. She said that they were making a few changes to the Personnel Policy and asked the Board to send any feedback on it by August 22.

d. Finance/ Budget Committee-Meghan Peach, chair-the committee did not meet this month.

8. Library Director's Report

Janet mentioned that a lot of libraries are having staffing shortages. She also mentioned many of the interesting new programs that Morgan is starting.

9. Unfinished Business

a. Appoint two people to review minutes

b. Action Item: TPLD Attorney

Maggie and Nola volunteered to review the minutes. Liz motioned and Mary T seconded the motion to approve Julie Tappendorf as the TPLD attorney. Motion passed.

10. New Business

a. Action Item: Adopt Tax Levy Ordinance No. 2022-0809

b. Action Item: Updated Policies

I. Personnel Policies

ii. General Policy

iii. Circulation Policy

iv. Social Media Policy

Liz motioned and Mary T seconded the motion to Adopt Tax Levy Ordinance No. 2022-0809. Motion passed.

Mary K motioned and Liz seconded the motion to approve the updated policies. Motion passed.

11. Closed Meeting

There was no closed meeting.

12. Board of Trustees Continuing Education

The board discussed Book Challenges and how to successfully navigate these.

13. Next Meeting: September 6, 2022

Meeting adjourned at 7:44.

submitted by Nola Compton