

Tolono Public Library District
Board of Trustees Meeting Minutes
Tolono Public Library Meeting Room
June 8, 2021– 6:30 p.m.

Board members present at the library: Christine Schwenk; Meghan Peach; Mary Thweatt; Rebecca Morgan-Boyd; Nola Compton; Maggie Kelly

Others Present: Mary Kuetemeyer, Amy Jahnel, Liz Vavrik, and Janet Cler, Library Director;

1. Call to Order

President Rebecca Morgan-Boyd called the meeting to order at 6:30 pm.

2. President's Report

Rebecca Morgan-Boyd made bid the board goodbye as she finished her term as President.

3. Secretary's Report

a) Approve Minutes of the April 13, 2021 Regular Board Meeting

Maggie moved to approve the minutes as amended. Nola seconded the motion.

Roll Call Vote: Meghan Peach- yes; Mary Thweatt -yes; Nola Compton - yes; Christine – yes; Maggie Kelly - yes; Rebecca Morgan-Boyd-yes

Motion Passed – 6 yes

4. Treasurer's Report

a. Review statements and checks. Maggie motioned to approve the statements and checks. Mary Thweatt seconded the motion. Mary T-yes, Mary K-yes, Amy-yes, Liz-yes, Nola-yes, Maggie-yes, Meghan-yes Motion passed.

5. Correspondence, Communications, Public Comments

Items were available for review in the blue file folder.

6. Swearing in of New Trustees

Rebecca Morgan-Boyd retired the term expired members of the board of trustees that were leaving and swore in Amy Jahnel, Mary Kuetemeyer, and Liz Vavrik as her final duty of President of the Board. Rebecca also appointed Meghan Peach as president pro tem, and Nola Compton as secretary pro temp. Meghan Peach then called the meeting to order as the new board president.

7. Treasurer's Report

a. Review statements and checks. Maggie motioned to approve the statements and checks. Mary Thweatt seconded the motion. Mary T-yes, Mary K-yes, Amy-yes, Liz-yes, Nola-yes, Maggie-yes, Meghan-yes Motion passed.

8. Committee Reports

a.) The finance committee met to go over the levy budget.

b.) Policy/Personnel Committee

The committee proposed raising clerk's salary to \$13 an hour starting 7/02/2021 and also a 2.5% merit increase for employees that qualify. Maggie motioned to approve raising the clerks' salary to \$13 an hour and a 2.5% merit increase for employees that qualify. Nola seconded the motion. Mary T-yes, Mary K-yes, Amy-yes, Liz-yes, Nola-yes, Maggie-yes, Meghan-yes. Motion passed.

c.) Personnel Committee

The Personnel Committee sent out performance evaluations for the board to look over. The Board is asked to send any feedback by 6/22/21.

d.) Building Committee

The building committee had nothing to report.

9. Library Director's Report

The library hired Vivian Brown to replace Emily Doehring. Emily Anderlik was also hired to replace Michael Roedelbronn.

10. Unfinished Business

a) The Board voted to approve the working budget.

Motion was made by Maggie to approve the working budget and seconded by Mary K. Mary T-yes, Mary K-Yes, Amy-yes, Liz-yes, Nola-yes, Maggie-yes, Meghan-yes. Motion passed.

b) Carpet

A motion was made for carpet tiles throughout the building and blue and red tiles in the children's section by Maggie and seconded by Mary K. Mary T-yes, Mary K-yes, Amy-yes, Liz-yes, Nola-yes, Maggie-yes, Meghan-yes. Motion passed.

10. New Business

a.) Review proposed Budget

Maggie proposed to approve the new budget. Mary T seconded the motion. Mary T-yes, Mary K-yes, Amy-yes, Liz-yes, Nola-yes, Maggie-yes, Meghan-yes. Motion passed.

b.) Action item: Reopening Illinois Phase 5

Patrons who are vaccinated do not need to wear masks. If staff are vaccinated, they do not need to wear masks next month. This was motioned by Maggie and seconded by Liz. Mary T-yes, Mary K-yes, Amy-yes, Liz-yes, Nola-yes, Maggie-yes, Meghan-yes. Motion passed.

c.) Resume normal business hours with the changes of Monday 8-7, Saturday 10-4 and Sunday 12-4

d.) Discontinue Roll Calls

a.) Maggie motioned to discontinue roll calls and Mary T seconded the motion. Mary T-yes, Mary K-yes, Amy-yes, Liz-yes, Nola-yes, Maggie-yes, Meghan-yes, Motion passed.

e.) Consent Agenda

a.) The Board voted to approve the consent agenda starting immediately.

Maggie motioned to adopt the consent agenda. Nola seconded the motion. Yes-7 No-0

f.) Appoint new committee members

The finance committee now consists of Meghan and Mary T.

The Personnel Committee consists of Mary K, Mary T. and Meghan

The Building Committee now consists of Nola and Maggie

The Outreach Committee now consists of Liz and Amy.

g.) Opportunities for board members to participate in the Savoy 4th of July parade or the Tolono Fun Days were discussed.

11. Adjournment-Next Meeting: July 6, 2021.

Meeting adjourned at 8:17 pm

Nola Compton