

**Tolono Public Library District**  
**Board of Trustees Meeting Minutes**  
Tolono Public Library Meeting Room  
April 13, 2021– 6:30 p.m.

Tolono Public Library District was able to conduct an electronic meeting due to Governor Pritzler's Executive Orders #2020-07 (March 16, 2020) suspending the provision in the Open Meetings Act that requires members of a public body to be physically present.

**Board members present at the library:** Christine Schwenk; Greg Boise; Meghan Peach; Mary Thweatt; Rebecca Morgan-Boyd; Nola Compton; Maggie Kelly

**Others Present:** Janet Cler, Library Director; Mary Kuetemeyer

**1. Call to Order**

President Rebecca Morgan-Boyd called the virtual meeting to order at 6:30pm. Instructions to join the virtual meeting were posted on the agenda if the public wanted to attend.

**2. President's Report**

**Reported:** Rebecca reported on the March ILA Trustee Workshop. One year after Covid, those involved spoke about how they handled Covid. Effingham kept their study rooms and computers open. Post-Covid, many said they would do a mix of programming and continue curbside pickup for those who wanted the service.

**3. Secretary's Report**

**a) Approve Minutes of the March 2, 2021 Regular Board Meeting**

Maggie moved to approve the minutes as amended. Nola seconded the motion.

**Roll Call Vote:** Meghan Peach-yes; Mary Thweatt-yes; Nola Compton - yes; Christine Schwenk - yes; Maggie Kelly - yes; Greg Boise - yes; Rebecca Morgan-Boyd-yes

**Motion Passed** – 7 yes

**4. Correspondence, Communications, Public Comments**

Nothing noted.

**5. Financial/Treasurer's Report**

**a) Review statements and reports**

**b) Action Item: Approval of checks for March**

Maggie moved to approve the checks as written. Nola seconded the motion.

**Roll Call Vote:** Meghan Peach-yes; Mary Thweatt-yes; Nola Compton - yes; Christine Schwenk - yes; Maggie Kelly - yes; Greg Boise - yes; Rebecca Morgan-Boyd-yes

**Motion Passed** – 7 yes

**6. Committee Reports**

**a) Finance/Budget Committee- Rebecca Morgan-Boyd**

**Reported:** Tax numbers for FY22 were received April 13. Finance committee will meet before the next board meeting to discuss adjustments that might need to be made for FY22.

**b) Policy/Personnel Committee- Mary Thweatt, chair**

**Reported:** The committee met to review JDs. Evaluations will be next to be reviewed.

**c) Building and Grounds Committee- Greg Boise, chair**

**Reported:** The new bench should be delivered next week. Village has done some work in the back parking lot.

**7. Library Director's Report  
Reported:**

- Savoy Saturdays in the Park were discussed.
- The TiF application was submitted and was approved for the carpet replacement.
- There will no longer be quarantines on books. Computer times will be one hour. The interior book drop will be opening up.
- Illinois Heartland is discussing a sub system for when libraries need an extra person to fill a vacancy for a short periods of time.
- Tolono Public Library District might be a place for future WIC sign ups. More information will be provided as it becomes available.

**8. Unfinished Business**

**a) Action Item: Accept Revised Job Descriptions**

Maggie moved to accept the revised job descriptions. Nola seconded the motion.

**Roll Call Vote:** Meghan Peach-yes; Mary Thweatt-yes; Nola Compton - yes; Christine Schwenk - yes; Maggie Kelly - yes; Greg Boise - yes; Rebecca Morgan-Boyd-yes

**Motion Passed** – 7 yes

**b) Action Item: Authorize Treasurer to re-invest funds in CD as appropriate**

No action taken

**9. New Business**

**a) Library Hours Discussion**

**Discussed:** Trustees discussed different options for changing hours moving forward. There were discussions of extending and shortening hours on certain days. Janet will create a survey to see what our patrons want to see in terms of hours moving forward.

**b) Annual Evaluation for Director** – Rebecca provided information on the annual evaluation for Janet.

**10. Adjournment– Next Meeting: May 4, 2021**

Meeting adjourned at 8:00 pm.