

**TOLONO PUBLIC LIBRARY MEETING**  
**BOARD OF TRUSTEES SPECIAL MEETING MINUTES**

**Zoom**

**Tuesday, December 1, 2020 – 6:30 pm**

**Board members present:** Christine Schwenk; Mary Thweatt; Nola Compton; Maggie Kelly, Rebecca Morgan-Boyd

**Also present:** Janet Cler, Library Director

No public were present at this meeting.

**1. Call to Order**

Public hearing was called to order by acting President Rebecca Morgan-Boyd at 6:32 pm.

**2. Appointed as secretary for the evening:**

Nola Compton

**3. Action item: to approve Kemper for all payroll services and utilize funds to pay for this service out of capita or general contingency for the remainder of the fiscal year.** Christine Schwenk moved to approve the motion to approve Kemper for all payroll services. Maggie Kelly seconded the motion.

Mary Thweatt-yes, Maggie Kelly-yes, Christine Schwenk-yes, Nola Compton-yes, Rebecca Morgan-Boyd-yes.

**4. It was discussed that the library will continue to remain open as long as Governor Pritzker doesn't issue a stay at home order. There will be limited time patrons can remain in the library and a smaller amount of people allowed in the library at one time.**

**5. Action item: to approve the flexibility of library director to change library open hours at her discretion based on current COVID 19 issues.** Maggie Kelly motioned to approve giving the library director the flexibility to change library open hours at her discretion. Mary Thweatt seconded the motion. Mary Thweatt-yes, Maggie Kelly-yes, Christine Schwenk-yes, Nola Compton-yes, and Rebecca Morgan-Boyd-yes.

**6. No closed meeting.**

**7. Motion to adjourn made by Mary Thweatt.**

**Meeting ended at 7:10 p.m.**