

**TOLONO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING MINUTES**

Tolono Public Library Meeting Room

March 3, 2020– 6:30 p.m.

Board Members Present: Greg Boise; Meghan Peach; Mary Thweatt; Nola Compton; Maggie Kelly; Rebecca Morgan-Boyd

Board Members Absent: Christine Schwenk

Others Present: Janet Cler, Library Director

1. Call to Order

President Rebecca Morgan-Boyd called the meeting to order at 6:30pm.

2. Public Comment

There was no public comment.

3. Other Agenda Items

The Human Race 5k was added as a new business agenda item.

4. Approve Minutes of the February 4, 2020 Regular Board Meeting

Maggie moved to approve the minutes as distributed. Mary seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd- Yes

5. Treasurer's Report

a) Review statements and reports

Reported: CD that expired was reinvested at Busey.

b) Action Item: Approval of checks

Maggie moved to approve the checks as written. Nola seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd- Yes

6. Committee Reports

a) Building Committee- Greg Boise, chair

Reported:

- The company came and tried replacing the light bulbs in the large fixtures. The new light bulbs were not bright enough so it will have to be revisited.
- The janitorial staff is doing well. They are in the library on Monday, Wednesday and Friday in the evenings. Closing procedures have been written for staff members on the nights that janitorial staff are not in the library.

b) Finance/Personnel Committee- Mary Thweatt, chair

Reported: Mary outlined the proposed recommendation to address the minimum wage increases over the next 5 years. It is important to close the wage gap between the highest earner and lowest earners. However, we want all library employees to feel valued through the process.

Action: If anyone has any comments or questions, please contact Mary.

7. Library Director's Report

Reported: Items highlighted in Janet's report are below.

- Tolono Public Library District: Serving Sadorus, Savoy, and Tolono has been added to all marketing for the library.
- Janet attended the TIFF meeting.

- Outreach is going really well.

8. Old Business

There were no old business items.

9. New Business

- Statement of Economic Interest** – completed by board members
- Trustee Training Workshops, March 7, 2020 - Springfield, Illinois State Library, IL Library Assoc.**
Reported: Rebecca attended last year and found it to be valuable.
- Action Item: Approval of New Hire**
Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd- Yes
- Human Race 5K- May 30**
Reported: Tolono Library will put a team together. It is possible for the library to sponsorship.
Recommendation: The board members recommended that Janet use up to the \$1,000 available for a sponsorship.

10. Board of Trustees Executive Closed Meeting according to 5ILCS 120/2(c)(1) and (3)

No closed meeting needed.

11. Trustee Continuing Education

- Ch. 2, Governance and Administration, *Standards for Illinois Public Library 4.0*, 2020
- Ch. 6, Safety, *Standards for Illinois Public Library 4.0*, 2020

12. Adjournment - Next Meeting: April 7, 2020

Mary moved to adjourn the meeting. Maggie seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd- Yes