

TOLONO PUBLIC LIBRARY
DISTRICT BOARD OF TRUSTEES
MEETING AGENDA
Tolono Public Library Meeting
Room January 7 - 6:30 p.m.

Board Members Present: Greg Boise; Meghan Peach; Mary Thweatt; Nola Compton; Maggie Kelly; Rebecca Morgan-Boyd

Others Present: Janet Cler, Library Director

1. Call to Order

President Rebecca Morgan-Boyd called the meeting to order at 6:34 p.m.

2. Public Comment

There was no public comment.

3. Other Agenda Items

No other agenda items were added.

4. Approve Minutes of the November 5, 2019 Regular Board Meeting

Maggie moved to approve the minutes as distributed. Greg seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd – Yes

Motion passed – 6 yes

5. Treasurer's Report

a) Review statements and reports

- CD that expired was moved to the savings account.
- Estimated tax payments come in April for the upcoming year.

b) Action Item: Approval of checks written for the past two months

Maggie moved to approve the checks as written for the past two months. Meghan seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd – Yes

Motion passed – 6 yes

c) Action Item: Reinvest CD

Nola moved to give Mary the authority to reinvest the mature CD for another 12-18 months. Maggie seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd - Yes

Motion passed – 6 yes

6. Library Director's Report

Reported: Janet gave the Director's report.

Action Item: ARSL Conference

Mary moved to approve the \$3500 travel budget for three staff members to attend ARSL. Maggie seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd - Yes
Motion passed – 6 yes

7. Committee Reports

a) **Building Committee- Greg Boise, chair**

Reported: Landscape update was given. Flagstone has been removed, but it will likely be spring before more work can be done.

b) **Finance/Personnel Committee- Mary Thweatt, chair**

Reported: Mary reported that the finance committee had met several times to discuss the minimum wage changes over the next several years. The committee has also reviewed some of the job descriptions.

8. Old Business

a) **Action Item:** Pendulum Lighting Proposal

Mary moved to approve the contract to switch the pendulum lighting bulbs. Maggie seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd - Yes

Motion passed – 6 yes

9. New Business

a) **Action Item:** Discussion of holiday bonus

Maggie moved for Mary to distribute the holiday bonuses as discussed. Greg seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd – Yes

Motion passed – 6 yes

10. Board of Trustees Executive Closed Meeting according to 5ILCS 120/2(c)(1) and (3)

Maggie made the motion for the meeting go into executive session pursuant to 5 ILCS 120/2(c)(1) for the purpose of a performance review for the library director, and pursuant to 5 ILCS 120/2(c)(3) for the purpose of discussing compensation recommendations. Mary seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd – Yes

Motion passed – 6 yes

Meeting entered executive session at X:XX p.m.

Roll Call: Greg Boise - present; Meghan Peach - present; Mary Thweatt - present; Nola Compton - present; Maggie Kelly - present; Rebecca Morgan-Boyd – present; Janet Cler – present

Maggie moved to leave the executive closed meeting. Mary seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd – Yes

Motion passed – 6 yes

Meeting left executive session at 8:14 p.m.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd – Yes

Recording of closed session will need to be reviewed in both July and January.

11. Reconvene Open Meeting

Action Item: Compensation recommendations

Mary moved to approve the changes to the staff positions as discussed in executive session. Meghan seconded the motion.

12. Trustee Continuing Education

No continuing education was presented.

13. Adjournment – Next meeting: February 4, 2020

Maggie moved to adjourn the meeting at 8:17 p.m. Mary seconded the motion.

Roll Call Vote: Greg Boise - Yes; Meghan Peach - Yes; Mary Thweatt -Yes; Nola Compton - Yes; Maggie Kelly - Yes; Rebecca Morgan-Boyd – Yes