

Tolono Public Library  
Meeting Minutes for  
January 8, 2019

The meeting was called to order by the President Rebecca Morgan-Boyd @ 6:32 pm.

Present were Pat Coombs, Meghan Peach, Mary Thweatt, Rebecca Morgan-Boyd, Christine Schwenk and Janet Cler. Absent were Joshua Mikeworth and Greg Boise

There were no public present for comments.

No additional agenda items were added.

We reviewed the minutes of the November 13, 2018 meeting.

Mary moved to approve the minutes from the November, 2018 meeting. Christine seconded the motion.

**Roll Call Vote:** Greg Boise, Absent; Pat Coombs, yes; Joshua Mikeworth, Absent; Christine Schwenk, Abstain; Mary Thweatt, yes; Rebecca Morgan-Boyd, yes  
Motion Passes: 3 Yes, 1 Abstain, 2 Absent

We reviewed the minutes of the October 15, 2018 Financial Committee

Pat moved to approve the Financial Committee October 15, 2018 meeting. Christine seconds the motion.

**Roll Call Vote:** Greg Boise, Absent; Pat Coombs, yes; Joshua Mikeworth, Absent; Christine Schwenk, yes; Mary Thweatt, yes; Rebecca Morgan-Boyd, yes  
Motion Passes: 4Yes, 2 Absent

We discussed appointing a new Trustee to replace Karol Gaines.

Christine moves to appoint Meghan Peach as Trustee to replace Karol. Mary Seconds the motion.

**Roll Call Vote:** Greg Boise, Absent; Pat Coombs, yes; Joshua Mikeworth, Absent; Christine Schwenk, Yes; Mary Thweatt, yes; Rebecca Morgan-Boyd, yes  
Motion Passes: 4 Yes, 2 Absent

We reviewed the Treasurer's report.

Pat moves to approve the Treasurer's report as amended. Mary seconds the motion.

**Roll Call Vote:** Greg Boise, Absent; Pat Coombs, yes; Joshua Mikeworth, Absent; Meghan Peach, Yes; Christine Schwenk, Yes; Mary Thweatt, yes; Rebecca Morgan-Boyd, yes  
Motion Passes: 5 Yes, 2 Absent

We reviewed the checks written for the past two months (since there was no meeting in December)

Mary moves to approve the checks written for the past two months, Pat seconds the motion.

**Roll Call Vote:** Greg Boise, Absent; Pat Coombs, yes; Joshua Mikeworth, Absent; Meghan Peach, Yes; Christine Schwenk, Yes; Mary Thweatt, yes; Rebecca Morgan-Boyd, yes

Motion Passes: 5 Yes, 2 Absent

We reviewed the Library Director's report.

Old Business:

- a) We reviewed the accounts payable for the month of December
- b) We reviewed and discussed the QSEHRA contract. There are currently 2 full time employees who will be covered by this contract
- c) We discussed hiring a Human Resources Consultant. We will table this discussion until February. Mary will call the company and verify some information that came to light.

New Business:

- a) We discussed the Trustee meeting dates for 2019 and to review the closing dates for the Library for 2019.  
Mary moved to approve the meeting dates for 2019. Christine seconded the motion.

**Roll Call Vote:** Greg Boise, Absent; Pat Coombs, yes; Joshua Mikeworth, Absent; Meghan Peach, Yes; Christine Schwenk, Yes; Mary Thweatt, yes; Rebecca Morgan-Boyd, yes;  
Motion Passes: 5 Yes, 2 Absent

Pat moved to approve the closing dates for the Library for 2019. Christine seconded the motion

**Roll Call Vote:** Greg Boise, Absent; Pat Coombs, yes; Joshua Mikeworth, Absent; Meghan Peach, Yes; Christine Schwenk, Yes; Mary Thweatt, yes; Rebecca Morgan-Boyd, yes  
Motion Passes: 5 Yes, 2 Absent

- b) We talked about reviewing the Library Policy. We will put this off for a couple of months.
- c) We discussed sending 3 staff members to the ARSLE conference September 4-7.  
Christine motions the we approved up to \$3000 for 3 employees to attend the ARSLE conference and take the money out of the Per Capita grant. Mary seconds to motion.  
**Roll Call Vote:** Greg Boise, Absent; Pat Coombs, yes; Joshua Mikeworth, Absent; Meghan Peach, Yes; Christine Schwenk, Yes; Mary Thweatt, yes; Rebecca Morgan-Boyd, yes  
Motion Passes: 5 Yes, 2 Absent

- d) We discussed the vacant Vice President position and will vote on a new Vice President in February

There was no closed meeting required.

Our Trustee Continuing Education consisted of Janet giving us a detailed description of how all of the money we receive and is disbursed is accounted for. We all found this to be very interesting.

New meeting will be February 5, 2019

Meeting was adjourned @ 8:15 pm

Pat Coombs  
Secretary