

TOLONO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING AGENDA
Tolono Public Library Meeting Room
November 13, 2018 – 6:30 p.m.

1. Call to Order
2. Public Comment
3. Other Agenda Items
4. Approve Minutes of the October 2, 2018 Regular Board Meeting
5. Approve Minutes of October Financial Committee Meeting
6. Treasurer's Report
 - a) Review statements and reports
 - b) Action Item: Approval of checks written
7. Library Director's Report
8. Old Business
 - a) Action item: Recommend starting QSEHRA for full time staff
9. New Business
 - a) Action Item: Memorial Book
 - b) Action Item: Hire of new employee
 - c) Action Item: Employee evaluations
 - d) Action Item: Hire a Human Resource Consultant
 - e) Action Item: Holiday Gifts
 - f) Discussion regarding review of Chapters 6-10 of the Trustees Fact File
 - g) Discussion regarding review of Chapter 8 for Standards for Illinois Public Libraries
10. Board of Trustees Executive Closed Meeting (if required)
11. Reconvene Open Meeting (if required)
12. Trustee Continuing Education
13. Next Meeting: January 8, 2019
14. Adjournment